

Quest Kids Leader Roles

New Family Check-In Host

Arrive 20 minutes early to answer questions, help check in new families, and direct them to their children's classrooms. Additionally, New Family Check-in Hosts may be asked to provide needed support to classrooms during service.

Time commitment: approx. 2 hours on Sundays (stay until next shift of volunteers arrive)

Sunday Supervisor (“Super”)

Arrive 30 minutes early to help with Family Check-In and direct families to classrooms and Large Group areas. Answer questions and assist visitors and newcomers. Serve as host during service, staying in the Quest Kids Ministry check-in area to assist with paging parents, bathroom breaks, emergencies, and parent communication.

Time commitment: approx. 2 hours on Sundays (stay until next shift of volunteers arrive)

Volunteer Check-In Host

Arrive 20 minutes before service to check in volunteers. Print attendance sheets for each classroom, support Quest Kids leaders and classrooms as needed.

Time commitment: approx.. 2 hours on Sunday

Worship

Lead kids in singing songs at beginning of lesson times. (Instruments optional, CDs in all classrooms) Meet quarterly with other worship leaders.

Time commitment: weekly; 2 hours on Sunday

AV/Sound

Help run technology (sound and PowerPoint) for preK or grade school ministry worship and large group teaching time. Training provided as needed.

Time commitment: 1-4x/month; approx. 2 hours on Sunday

Special Buddy

This volunteer is the friend to a child with special needs. They help the child to engage in Sunday worship and classroom activities and participate alongside peers. Special Buddies are trained on a case-by-case basis and are flexible, loving, caring individuals.

Time commitment: 2-4x/month; approx. 2 hours on Sunday

Substitute

This person is flexible to serve wherever there is a need as a substitute. Subs typically serve in either early childhood or grade school, depending on preferences. Subs will be trained as small group leaders, storytellers, and classroom assistants, depending on age group and areas of interest/need. Arrive 30 minutes before service begins for Quest Kids leader prayer time, or be on call for a specific service.

Time commitment: 1-2x/month; approx. 2 hours on Sunday

Early Childhood Ministry // birth through age 3

Nursery Leader

Arrive 20 minutes before service begins to set-up classroom and pray. Play with, read stories to, worship with and hold children, feed and change diapers.

Time commitment: 2-4x/month; approx. 2 hours on Sunday

Waddler, Toddler, Preschool Classroom Lead

Arrive 30 minutes before service begins to prepare classroom and pray. Plan and prepare lessons, oversee class schedule & flow, lead a short Bible story, lesson, craft & snack times, direct other volunteers in assisting with activities.

Time commitment: 2-4x/month; approx. 2-3 hours a week

Waddler, Toddler, Preschool Leader

Arrive 30 minutes before service begins to prepare classroom and pray. Read through lessons during the week, assist Classroom Lead with the class schedule & flow, short Bible story, lesson, and craft & snack times.

Time commitment: 2-4x/month; approx. 2 hours on Sunday

PreK-Kindergarten Ministry // ages 4-6

Large Group Leader

Arrive 30 minutes before service begins for Quest Kids leader prayer time. Lead large group gathering time of prayer, Scripture, and storytelling of the Big God Story.

Provide support to small group leaders during small group time.

Time commitment: 2-4x/month; approx. 3-4 hours a week

Small Group Leader

Arrive 30 minutes before service begins for Quest Kids leader prayer time. Interact with kids before worship through conversation and small group activities. Assist large group leader during worship and teaching time by helping kids stay engaged.

Lead small group time of crafts, snacks, and lesson discussion.

Time commitment: weekly; approx. 3 hours/week.

Grade School Ministry // 1st to 5th grade

Large Group Leader

Arrive 30 minutes before service begins for Quest Kids leader prayer time. Lead large group gathering time of prayer, Scripture, and storytelling of the Big God Story. Help kids connect Bible truths to their everyday life. Provide support to small group leaders during small group time.

Time commitment: 2-4x/month; approx. 3-4 hours a week

Quest Kids Leader Roles

Small Group Leader

Arrive 30 minutes before service begins for Quest Kids leader prayer time. Interact with kids before worship through games, conversation, and small group activities. Assist large group leader during worship and teaching time by helping kids stay engaged. Lead small group discussion & activities after Big God Story.
Time commitment: weekly; approx. 3 hours/week.

Administrative Support

Schedule Coordinator

Coordinate Volunteer Schedules for a specific ministry age group. Send schedule requests, reminders and help fill classroom gaps with substitutes. Help volunteers learn how to use CCB and communicate through CCB tools provided. Schedule coordinator will volunteer at least once a month on Sundays in some capacity.
Time commitment 2 hours/week (varies), flexible schedule.

Curriculum // Lesson Planning and Prep

Participate in quarterly lesson planning and prep materials needed for Sunday mornings. Work with a specific ministry age group, and partner with that ministry area director. The curriculum volunteer will volunteer at least once a month on Sunday in some capacity.
Time commitment: a few hours a month, flexible based on volunteer availability.

Classroom Organizer

Volunteer midweek to help keep Kids Ministry spaces organized and well-stocked. Volunteer for quarterly classroom cleaning, and help keep storage areas organized. The classroom organizer will volunteer at least once a month on Sunday in some capacity. Time commitment: a few hours a month, flexible based on volunteer availability.

Office Volunteer

Provide administrative support to the daily workings of Quest Kids through curriculum organizing and prepping, working on volunteer schedules, event planning and support for volunteer recruiting and training. Fun projects include sending birthday cards, making flyers, FB advertising, publishing blog posts, creating video and picture slideshows, and keeping bulletin boards current.
Time commitment: 2-4 hours/week

Special Events

Help with planning and prep for special events as needed, such as: Faith and Race Classes, Easter Celebrations, Parents Days, Advent, Mother's/Father's Day, etc.
Time commitment: not usually more than a couple hours a week in any given season, and 4-6 hours on a special event day.